



Direction Home Akron Canton Area Agency on Aging & Disabilities  
1550 Corporate Woods Parkway | Uniontown, OH 44685  
330.896.9172 | 800.421.7277 | [www.directionhomeakroncanton.org](http://www.directionhomeakroncanton.org)

## MEMORANDUM

TO: Hospital, Hospice, Nursing Facility Admission Staff, Social Workers and Discharge Planners

FROM: Pre-Admission Review Unit, Direction Home Akron Canton Area Agency on Aging & Disabilities

DATE: August 27, 2018

RE: Labor Day Holiday

**PLEASE NOTE WE WILL BE CLOSED MONDAY, SEPTEMBER 3, 2018 IN OBSERVANCE OF THE LABOR DAY HOLIDAY.**

Pre-Admission Review extended coverage for last minute and emergency requests for our site will be available as follows:

5:00 PM Friday, August 31, 2018 through Sunday, September 2, 2018 at Midnight.

Please be sure to fax your requests to the site providing this service. Their **fax number is 419-222-8262**. If you need to speak with someone, you may leave a voice mail at **419-222-7723**. This voice mailbox is checked regularly.

Limited staffing will be available for extended coverage so please send your requests to us by 10:00 am on Thursday, August 30, 2018 for your weekend and holiday discharges and/or admissions to ensure adequate time for processing.

Remember HENS is available 24/7 for all PASRR requests. If you complete a PASRR request in HENS, you will receive review results from the HENS system. We **do not** review requests submitted in HENS so please be sure you include all diagnoses that need to be addressed in Sections D and E.

Any requests received in our office while we are closed will be processed on our next business day.

Please share with others in your facility who need this information.  
Thank You!